



Dressing Room Policy Implementation Guide

Policy Name: ONTARIO DRESSING ROOM IMPLEMENTATION GUIDE		Date of Approval: 2023-12-20	Activation Date: 2024-02-01
Approved by: Ontario Human Rights Tribunal Hockey Canada Ontario Members	Linking To: 1. Ontario Dressing Room Policy 2. Ontario Confidentiality Statement 3. Ontario Confidentiality Statement Implementation Guide 4. Hockey Canada Gender Expression/Gender Identity Policy	Replacing Previous Versions Dressing Room Policy Implementation Guide 2016-09-07	
Review Cycle: Ontario Members Meeting at Hockey Canada Winter Congress			

1. INTRODUCTION

- 1.1 The Hockey Canada Ontario Members Dressing Room Policy is a guiding document intended to provide the standards and guidelines necessary to ensure the safe, inclusive, and equitable participation of all Players. This implementation guide, directed towards team officials, functions as a practical accompaniment to the Ontario Dressing Room Policy. The guide is divided into two main sections: proactive steps and reactive steps towards safety, equity, and inclusivity.

Important Note: new concepts and practices require an open mind, time, a willingness to ask questions, and patience. It is not about being perfect but being respectful.

2. DEFINITIONS

- 2.1 **Gender Identity:** is a person's internal and individual experience of gender. This could include an internal sense of being a man, woman, both, neither, or another gender entirely. A person's gender identity may not correspond with social expectations associated with the sex they were assigned at

birth. Since gender identity is internal, it is not necessarily visible to others. It is important to remember that gender identity is not the same as sex/ assigned sex.

- 2.2 **Gender Expression:** The way a person presents and communicates gender within a certain social context (environment). Gender can be expressed through clothing, speech, body language, hairstyle, voice, and/or the emphasis or de-emphasis of bodily characteristics or behaviours which are often associated with masculinity or femininity. The ways in which gender is expressed are specific to a particular culture and may change over time. May also be referred to as gender presentation or gender performance.
- 2.3 **Member:** not-for-profit Ontario corporation incorporated under The Corporations Act, R.S.O. 1990 c.38 that has responsibility to administer hockey within a defined portion of the Province of Ontario (Hockey Eastern Ontario, Hockey Northwestern Ontario, Ontario Hockey Federation).
- 2.4 **Player(s):** Refers to any individual who is registered as a participant with a hockey team.
- 2.5 **Gender-Segregated Space:** any space that is grouped according to a gender binary (women/men) such that one gender has access to the space to the exclusion of the other. Examples of gender segregated spaces may include but are not limited to washrooms, showers, and dressing rooms.
- 2.6 Refer to the Ontario Dressing Room Policy for other definitions of “Dressing Room”, “Dressing Environment”, and “Minimum Attire”.

3. RIGHTS TO INCLUSION AND EQUAL TREATMENT

- 3.1 All Players, staff, volunteers, and the parents/guardians of Players of a Minor Hockey Association have the right to be respected and equal participants of the Minor Hockey Association. This means that they have a right to define and express their Gender Identity without fear of discrimination, harassment or penalization within the Minor Hockey Association. This includes their right to request the use of and the right to be referred to by their self-identified name(s) and pronouns, as well as the right to have access to safe¹, inclusive and equitable dressing rooms and/or other Gender Segregated Spaces, such as washrooms, that are in accord with their gender identity and/or gender expression and/or that meets any accommodation needs they may have.
- 3.2 Respecting the rights of Players, staff, volunteers and the parents/guardians of Players to inclusion and equal treatment (including the removal of any discriminatory requirement, factor or other barrier), may need no accommodation at all. However, if a Player has a code-related needs (such as requesting separate change facilities due to religious reasons or relating to their transition or gender identity), then there is a duty to accommodate, limited only by undue hardship.

4. TAKING PROACTIVE VS REACTIVE STEPS TO ACCOMODATION

- 4.1 The “Minimum Attire” requirement implementation in the Ontario Dressing Room Policy provides the universal standard and proactive step for creating an inclusive and safe dressing room environment. The remaining proactive versus reactive steps relate to managing accommodation requests by individuals that still don’t feel comfortable in the dressing room with the “Minimum Attire” requirement.

¹ Unfounded concerns about safety are also sometimes used to attempt to justify discriminatory treatment relating to gender identity and gender expression. For example, trans women and girls are routinely discriminated against by being excluded from female-designated dressing rooms, washrooms and other Gender Segregated Spaces based on the false and biased assumption that they represent a safety threat. In such a case, the bias must be addressed and the person’s right to access must not be impeded based on this bias.

Proactive	Reactive
<p>Increasing Awareness and Understanding</p> <ul style="list-style-type: none"> • Anticipate barriers to inclusion and equity and take actions to address them to the best of your ability such as: <ul style="list-style-type: none"> • Create a code of conduct for your team that includes information on the Ontario Dressing Room Policy and the process required to seek request accommodations and communicate to the Players and Parents/Guardian; or • Amend your team’s current code of conduct to include information on the Ontario Dressing Room Policy and the process required to seek accommodations. • Raise awareness about the policy by: <ul style="list-style-type: none"> • Taking 10 minutes of a pre-season talk with parents/guardians to discuss the Ontario Dressing Room Policy • Taking 10 minutes of a pre-season talk with Players to talk about the Ontario Dressing Room Policy when discussing respect and anti-bullying. 	<p>Having informed the Players and parent/guardians proactively about the accommodation process the following are the steps:</p> <ul style="list-style-type: none"> • Provide confidential day, time, and space to discuss the accommodation request; • Bring a supportive person (parent/guardian or supportive non-relative) to the meeting; • Submit an accommodation request in writing to the Minor Hockey Association; • Inquiring about empty dressing rooms available during that timeslot; • Inquiring about appropriate and equivalent changing areas such as meeting rooms, all purpose rooms, etc.; and/or • Designing an equitable dressing schedule.

4.2 REACTIVE SCENARIO A:

4.2.1 A Player on your team has requested accommodation assistance with respect to the dressing room. There are many possible reasons why someone might request dressing room accommodations including but not limited to, Gender, need for privacy, body image concerns etc.

4.2.2 Knowing the reason behind an accommodation request is not necessary for providing accommodations and respect. It is up to the player’s discretion as to whether or not they choose to disclose why they require the accommodation. Follow the steps in the reactive portion of the chart above to determine a viable solution.

4.3 REACTIVE SCENARIO B: A Player on a team has submitted a request for accommodation with respect to separate space for changing.

4.3.1 You have called ahead to the facility to inquire about whether there are additional dressing rooms available in that timeslot.

4.3.2 If additional dressing rooms are unavailable during that timeslot, you have inquired about whether appropriate and equivalent changing areas are available with consideration of proximity to the ice. These might include:

- Referee dressing rooms;
- Meeting rooms; or
- Another teams currently unused dressing rooms.

4.3.3 If both an additional dressing room and an appropriate and equivalent changing area is not available, you have designed an equitable dressing room schedule that ensures:

4.3.3.1. all Players have equitable access to dressing rooms by arranging/designing a schedule such that the order reflects over time that all Players have access to using the dressing space first and in a timely fashion; and

4.3.3.2. You have ensured that all Players are included in pre and post game team activities.

4.3.4 Example of a Team with One (1) Accommodation

	Pre-Game	Post-Game	Next Game
1 st Shift	Shared/Group	Individual/Private	Shared/Group
2 nd Shift	Individual/Private	Shared/Group	Individual/Private

4.3.5 Example of a Team with Two (2) Accommodation Requests

	Pre-Game	Post-Game	Next Game
1 st Shift	Accommodation 1 Individual/Private	Shared/Group	Accommodation 2 Individual/Private
2 nd Shift	Accommodation 2 Individual/Private	Accommodation 1 Individual/Private	Shared/Group
3 rd Shift	Shared/Group	Accommodation 2 Individual/Private	Accommodation 1 Individual/Private

4.4 Principles of Providing Accommodations for Team Officials

4.4.1 I have used active listening techniques by allowing the Player to share their concerns and need for accommodations.

4.4.2 I have taken steps to ensure I have understood the Player correctly such as summarizing that they have said and asking them to confirm that I've understood.

4.4.3 I have confirmed with the Player that accommodations will allow them to feel safe and able to participate fully.

4.4.4 I have brainstormed with the Player to identify possible solutions.

4.4.5 I have ensured that the Player is comfortable with the possible solutions.

4.4.6 If the Player is not comfortable with the possible solutions, I have worked with the Player to brainstorm more appropriate options.

4.4.7 I have set up a mutually agreeable time with the Player to present and brainstorm options.

4.4.8 I have allowed the Player to choose which option is more comfortable for them.

4.4.9 I have worked with the Player to decide what other team official(s) may need to be notified of the decision, who will help to secure the changing space, etc.

5. ADVOCACY

5.1 A Player may require a member of the Minor Hockey Association or a team official(s) to advocate for them to ensure an appropriate and equivalent accommodation request is implemented in a timely and confidential manner. Advocacy can take many forms:

5.1.1 I have spoken with facility management on the Player's behalf;

- 5.1.2 I have spoken with a tournament organizer to discuss the availability of additional dressing room options and/or appropriate and equivalent changing spaces; and
- 5.1.3 Upon the Player's request, I have disclosed private information about the Player to authorized individuals, only when necessary.